


RESOLUTION NO. 2012-26

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SEDONA, ARIZONA, ESTABLISHING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE SEDONA CITY CLERK AND ENTITLED "THE 2012 AMENDMENTS TO CHAPTER 5.10 (PEDDLERS AND SOLICITORS) OF THE SEDONA CITY CODE".

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SEDONA, ARIZONA, that certain document entitled, "THE 2012 AMENDMENTS TO CHAPTER 5.10 (PEDDLERS AND SOLICITORS) OF THE SEDONA CITY CODE" as set forth in Exhibit A, attached hereto, shall constitute a public record to be adopted by reference pursuant to A.R.S. § 9-802. Exhibit A will be incorporated into Ordinance 2012-09 by adopting the content as a revision to **Chapter 5.10 (Peddlers and Solicitors)** of the Sedona City Code concerning permit requirements, application procedures, and content of the application.

At least three (3) copies of this public record shall be filed in the office of the City Clerk and kept available for public use and inspection.


APPROVED AND ADOPTED BY THE Mayor and Council of the City of Sedona, Arizona, this 27th day of November, 2012.


Robert M. Adams, Mayor

ATTEST:

Susan L. Irvine, CMC, City Clerk

APPROVED AS TO FORM:


Michael Goimarac, City Attorney

Chapter 5.10

PEDDLERS AND SOLICITORS

Sections:

- 5.10.010 Purpose.
- 5.10.020 Definitions.
- 5.10.030 Permit requirements.
- 5.10.040 Exemptions.
- 5.10.050 Application procedure.
- 5.10.060 Permitting procedure.
- 5.10.070 Identification card.
- 5.10.080 Denial of permit.
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- 5.10.100 Appeal.
- 5.10.110 Solicitation procedures.
- 5.10.120 Penalties.
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5.10.010

Purpose.

The city council desires to regulate peddling and solicitation within the city in a manner so as to ensure to the residents the maximum amount of privacy and security in their own homes that is permissible in light of court decisions mandating certain types and amounts of access to residential areas by peddlers and solicitors. It is, therefore, the intent of the city council in enacting this chapter to recognize the extensive single-family residential nature of the city and the city's unique geography and topography, resulting in narrow unlit streets, while providing opportunity for peddlers and solicitors as mandated by law. This chapter should be interpreted so as to be in conformity with relevant state and federal court decisions, including but not limited to *Watchtower Bible and Tract Society of New York, Inc., v. Village of Stratton*, 536 U.S. 150, 122 S. Ct. 2080, 153 L. Ed. 2d 205 (2002). [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-1].

5.10.020

Definitions.

For the purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

"Canvasser" means a person who attempts to make personal contact with a resident at his or her residence without prior specific invitation or appointment from the resident, for the primary purpose of:

1. Attempting to enlist support for or against a particular religion, philosophy, ideology, political party, issue or candidate, even if incidental to such purpose the canvasser accepts the donation of money for or against such cause; or
2. Distributing a handbill or flyer advertising a noncommercial event or service.

"Commercial" means and includes the sale of services, goods, wares and merchandise for monetary compensation, consideration or profit, whether or not a profit is made, and not for any charitable purpose.

"Contribution" means and includes alms, food (except seasonal handouts of candy or other snack-type food items), clothing, money, property, subscriptions, pledges or donations given or solicited, either directly or indirectly, or under the guise of loans of money or property.

"Identification card" means a solicitor identification card in accordance with SCC 5.10.070.

"Peddler" means a person who attempts to make personal contact with a resident at his or her residence without prior specific invitation or appointment from the resident, for the primary purpose of attempting to

sell a good or service. A peddler does not include a person who distributes handbills or flyers for a commercial purpose, advertising an event, activity, good or service that is offered to the resident for purchase at a location away from the residence or at a time different from the time of visit. Such a person is a solicitor.

“Solicitor” means a person who attempts to make personal contact with a resident at his or her residence without prior specific invitation or appointment from the resident, for the primary purpose of:

1. Attempting to obtain a donation to a particular patriotic, philanthropic, social service, welfare, benevolent, educational, civic, fraternal, charitable, political or religious purpose, even if incidental to such purpose there is the sale of some good or service; or

2. Distributing a handbill or flyer advertising a commercial event or service.

“Supervision” means the following:

1. An adult supervisor within one-quarter mile of each individual solicitor under the age of 16;

2. No more than five individual solicitors under the age of 16 assigned to each adult supervisor; and

3. Contact by such supervisor with each solicitor under the age of 16 at least once every two-hour period that the child is soliciting.

“Writing” includes printing, typewriting, mimeographing, multi-graphing or photocopying.

“Written” includes printed, typewritten, mimeographed, multi-graphed or photocopied. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-2].

5.10.030

Permit requirements.

A. No person shall act as a peddler or as a solicitor within the city limits without first obtaining a permit and identification card in accordance with this chapter. A canvasser is not required to have a permit or identification card but any canvasser wanting an identification card for the purpose of reassuring city residents of the canvasser’s good faith shall be issued one upon request.

B. No person shall solicit for commercial purposes within the city without first acquiring the necessary transaction privilege and use tax identification number, if applicable, and the City of Sedona business license in accordance with Chapter 5.05 Business Licensing. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-3].

5.10.040

Exemptions.

A. On-Premises Solicitations. The provisions of this chapter shall not apply to solicitations made upon premises owned or occupied by the organization or person on whose behalf such solicitation is made.

B. Additional Exemptions. The provisions of this chapter shall not apply to:

1. Payments required by law to be collected or paid; or

2. Payments to or from governmental agencies; or

3. A public utility employee in the performance of his or her duty for his or her employer; or

4. Solicitations made by an association or its authorized agents and employees to its own members and employees. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-4].

5.10.050

Application procedure.

A. Filing an Application. An application for a permit for solicitation shall be filed with the city clerk, along with the required permit fee as listed in the consolidated fee schedule, and the clerk shall, in conformance with the standards set forth in this chapter, either grant or deny the requested permit within two ~~seven~~ business days of the date the application is made. In the event the clerk fails to act upon an application within the time prescribed herein, the permit shall be deemed granted.

B. Contents of Application. An application for a permit shall include but not be limited to the following information:

1. ~~If the applicant is not an individual, the applicant's correct legal business, or organization or personal~~ name, tax identification number as issued by the state of Arizona (if applicable), ~~and~~ address of its principal office and Web site address;
2. The name, address and telephone number of the person or persons who will be in direct charge of conducting the permitted activity;
3. ~~The name, physical description and photograph of each person for which a permit is requested. In lieu of this information, a~~ A valid driver's license, state identification card, passport, or other government-issued identification card (issued by a government of the United States), and the physical description of each person for whom a solicitation permit ID card is requested, that will include the agent's height, weight, hair color and eye color. ~~containing this information may be provided and a photocopy taken;~~
4. Date and place of birth for each person for whom a permit is requested and (if available) the Social Security number of such person;
5. A list of all infractions, offenses, misdemeanor and felony convictions of each person for whom a permit is requested for the seven years immediately prior to the application;
6. The motor vehicle make, model, year, color and state license plate number of any vehicle which will be used by each person for whom a permit is requested;
7. A description of the method or methods to be used in conducting the solicitation;
8. ~~If a permit is requested for a peddler:~~
 - a. ~~The name and permanent address of the business offering the event, activity, good or service (such as the peddler's principal);~~
 - b. ~~A copy of the principal's sales tax license as issued by the state of Arizona;~~
8. ~~e.~~ The location where books and records are kept of sales which occur within the city and which are available for city inspection to determine that all city sales taxes have been paid;
9. ~~If a permit is requested for a solicitor:~~
 - a. ~~If soliciting donations, the name and permanent address of the organization, person, or group for whom donations (or proceeds) are accepted;~~
 9. ~~b. The web address for this organization, person, or group (or other address) where residents having subsequent questions can go for more information;~~
10. Any other information the applicant wishes to provide, perhaps including copies of literature to be distributed, references to other municipalities where similar activities have occurred, and the like;
11. The time when such solicitation will be made, giving the intended dates and the hours of day for the commencement and termination of the solicitation;
12. A statement to the effect that, if a permit is granted, it will not be used or represented in any manner as an endorsement by the city or by any department or officer thereof;
13. The signature of the applicant, ~~if the applicant is an individual, or the managing general partner if the applicant is a partnership, or an officer if the applicant is a corporation or other type of organization.~~

C. Change in Information. If, while any application is pending, or during the term of any permit granted hereunder, there is any change in fact, policy or method that would alter the information set forth in the application, the applicant shall notify the city clerk in writing thereof within 24 hours after such change. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-5].

5.10.060

Permitting procedure.

A. Issuance of Permit. The city clerk shall issue a permit for solicitation unless any of the following have been demonstrated:

1. That the applicant has failed to provide information required pursuant to this chapter;
2. That any statement made in the application is false;

3. That the applicant or any individual agent or solicitor has been convicted of a felony or a misdemeanor involving moral turpitude, disorderly conduct or a violation of this chapter within the past seven years;

4. That the applicant has not provided a tax identification number, if applicable.

B. Authority of the City Clerk. Nothing in this chapter shall be construed as granting to the city clerk, or to any other person, the authority to grant, deny, revoke, renew or suspend any permit by reason of either approval or disapproval of the philosophy, opinions or beliefs of the applicant, the permittee, or the person such applicant or permittee represents, or for any other reasons not specifically set forth in this chapter.

C. Investigation. During the period of time following submission of the application for one or more identification cards and its issuance, the city clerk, with the assistance of the Sedona police department, if necessary, shall investigate as to the truth and accuracy of the information contained in the application. If the city has not completed the investigation within the proscribed time, the identification card will nonetheless be issued, subject, however, to administrative revocation upon completion of the investigation.

D. Form of Permit. Permits issued under this chapter shall bear the name and address of the person to whom the permit is issued, the number of the permit, dates within which the permittee may solicit, a statement that the permit does not constitute an endorsement by the city or any of its departments, officers or employees of the purpose, or of the person conducting the solicitation. All permits must be signed by the city clerk.

E. Term of Permits. All permits issued under this chapter shall be valid for one year from the date approved unless revoked or suspended pursuant to the provisions of this chapter. If any additional solicitation is proposed within the one-year permit term, but the original solicitation dates have expired, the permit holder need only file a statement, including its name, the original permit number, the new dates of solicitation, and the names of all individual agents or solicitors connected with, or to be connected with the proposed solicitation, and identification of those named solicitors under the age of 16.

F. Permit Nontransferable. No permit issued under this chapter is transferable or assignable. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-6].

5.10.070

Identification card.

A. Contents of Identification Card. The city clerk shall provide to all individual agents and solicitors for each permit holder identification cards which shall include the permit number; the individual agent or solicitor's name, signature, photograph and physical description; the name of the individual, organization or business directing the solicitation and name of the permit holder, if different; the time period during which the solicitation is authorized; and a statement providing that the identification card is not an endorsement of the solicitation by the city or any of its departments, officers or employees. Upon request by the permit holder, the city clerk may omit the name of any individual solicitor under the age of 18 from the identification card only.

B. Card to Be Carried and Displayed. No person shall solicit unless the required identification card is exhibited and presented for review by the person solicited, before accepting any contribution or making any commercial transaction. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-7].

5.10.080

Denial of permit.

In the event that the city clerk denies a permit, the clerk shall notify the applicant by certified mail within the ~~two~~seven-day processing period, stating with specificity the reasons for such denial. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-8].

5.10.090

Revocation of permit.

A. Grounds for Revocation. A permit shall be revoked if the permit holder or any individual soliciting on behalf of the permit holder:

1. Violates any of the provisions of this code or any city ordinance, or commits any other criminal act while engaging in the permitted activity or misrepresents to a person being solicited the purpose of the solicitation;

2. Commits any fraud, misrepresentation or incorrect statement in the course of carrying on the activity;

3. Is later found to have been convicted of any felony or misdemeanor involving moral turpitude within the last seven years;

4. Conducts the activity in such a manner as to constitute a breach of the peace or a menace to the health, safety or general welfare or public.

B. Notice – Suspension. Whenever it shall be shown that grounds for revocation exist, the city clerk shall suspend the permit by issuing to the permit holder a notice of suspension, stating with specificity the reasons for the suspension. Such notice shall be provided by certified mail or by personal service of the notice upon the permittee. The suspension shall become effective on the third calendar day after service by mail of the suspension notice, or immediately upon personal service of the notice. The revocation shall be final unless an appeal is successfully taken pursuant to SCC 5.10.100.

C. Notification to the Police Department. The police department shall be notified by the city clerk of the suspension, revocation, or reinstatement of any permit issued under this chapter and the effective date thereof. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-9].

5.10.100

Appeal.

If an applicant or permittee is aggrieved by any action to deny, suspend or revoke a permit by the city clerk, such applicant or permittee shall have the right to appeal such decision to the city manager. The notice of appeal shall specifically set forth the grounds for the appeal and shall be filed within seven calendar days after mailing or personal delivery of a notice of denial or revocation. The city manager shall hear the applicant/permittee or a designated representative, receive relevant information and documents, and act on the appeal within five calendar days of receiving the appeal. The city manager's decision shall be final. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-10].

5.10.110

Solicitation procedures.

A. General Requirements.

1. No person shall act as a peddler or solicitor except pursuant to a permit issued under this chapter, or without having in his possession an identification card as provided in SCC 5.10.070.

2. No person shall act as a peddler or solicitor within the city after the permit issued by the city has expired.

3. No person shall act as a peddler, solicitor or canvasser at any residence where there is a sign indicating "No Solicitations," "Do Not Disturb," or "No Trespassing," or otherwise indicating that the residents do not wish to be solicited or have their privacy disturbed.

4. No person shall touch, come into physical contact with or affix any object to another person without first receiving express permission therefor from such person.

5. While soliciting, no person shall intentionally or deliberately obstruct the free movement of any person on any street, sidewalk or other place.

6. No person shall threaten any injury or damage to any person who declines to be solicited.

7. No person shall directly or indirectly solicit contributions from any person by misrepresentation of his or her name, occupation, physical or mental condition, financial condition, residence or principal place

of business. No person shall make or cause to be made any misstatement of fact or misrepresentation in connection with any solicitation, or any application or report filed under this code.

8. No charitable organization or professional fund raiser permitted to solicit for a charitable organization shall use statements or materials indicating such contributions are being raised for any individual or organization which has not given its written consent for the solicitation of such contribution.

9. No person shall solicit in the city for any purpose other than the purposes specified in the application upon which the permit was issued.

10. No person under the age of 16 shall solicit within the city unless supervised, as defined in SCC 5.10.020, by an adult holding a permit.

B. Hours of Solicitation. Unless an individual has been requested or invited by the owner or occupant, it shall be unlawful for any permit holder or registered individual solicitor to enter upon any residential premises for the purpose of solicitation earlier than 9:00 a.m. of any day or after 6:00 p.m. in the case of a solicitor over the age of 16, or after 5:00 p.m. in the case of a solicitor under the age of 16. This section shall not be interpreted to grant any person permission to enter upon private property.

C. Written Receipts Required. Any solicitor receiving money or anything having a value of \$10.00 or more from any person under a solicitation made pursuant to a permit issued hereunder shall give to such person a written receipt, signed by the solicitor, showing plainly the name and permit number of the person under whose permit the solicitation is conducted, and the date and the amount received; provided, however, that this requirement shall not apply to any contributions collected by means of a closed box or receptacle used for solicitation with the written approval of the city clerk where it is impractical to determine the amount of each such contribution. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-11].

5.10.120

Penalties.

Any person who violates any provision of this chapter, or fails to comply with any provision of this chapter, shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punishable as provided in SCC 1.15.010. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-12].

5.10.130

Severability.

It is hereby declared to be the intention of the city council that the sections, paragraphs, sentences, clauses, phrases and words of this chapter are severable, and if any section, paragraph, sentence, clause, phrase or word(s) of this chapter shall be declared unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect any of the remaining sections, paragraphs, sentences, clauses, phrases and words of this chapter. [Ord. 94-07, 9-27-1994; Ord. 2003-06, 4-22-2003; Res. 2003-09, 4-22-2003. Code 2006 § 8-1-13].